

NOTICE INVITING RATE CONTRACT

**(SUPPLY OF MEDICINES UNDER RATE CONTRACT AT NIT ANDHRA PRADESH,
TADEPALLIGUDEM)**



National Institute of Technology- Andhra Pradesh,
Near NH no.16, Kadakatla, Tadepalligudem-534101,
West Godavari District, Andhra Pradesh.

For and on behalf of Director, NIT Andhra Pradesh, Tenders are invited for Supply of Medicines under Rate Contract at NIT Andhra Pradesh.

The interested vendors are requested to submit their Tender documents in the prescribed Tender form duly signed and stamped, in a sealed cover. **QUOTATIONS NOT SUBMITTED IN SEALED COVERS AND NOT SUPERSCRIBED THE ENQUIRY NUMBER AND DUE DATE WILL NOT BE ACCEPTED.**

1	Name of the Tender	Supply of Medicines under Rate contract at NIT Andhra Pradesh.
2	Type of Bid	Single bid system
3	Contract period	One year. the contract may be extended for another one year or for a shorter period of time based on the performance of the vendor and/or institute needs.
4	Earnest Money Deposit (EMD)	Rs.5,000/- in the form of a Demand Draft from a Scheduled Bank in favour of The Director, NIT Andhra Pradesh payable at Tadepalligudem *EMD is exempted for the firms registered under MSME.
5	Processing fee	Rs. 500/- by way of RTGS/NEFT/DD from any Nationalized bank drawn in favor of the Director NIT Andhra Pradesh, Payable at Tadepalligudem. Account Name: Director NIT Andhra Pradesh A/C No: 35579546371 IFSC Code: SBIN0016305 Submit the payment Receipt for evidence.
6	Payment	Within 30 working days after Receipt of items along with the copies of invoice.
7	Bid submission Last date	31.10.2023 till 03.00 PM

Postal Address:

The Director National Institute of Technology Andhra Pradesh, Near NH no.16, Kadakatla, Tadepalligudem – 534102, West Godavari Dist., Andhra Pradesh, India.

<https://www.nitandhra.ac.in/main/tender>

For any queries: purchase@nitandhra.ac.in

Associate Dean

SMMD & GeM

NIT Andhra Pradesh

TENDER SCHEDULE

PREAMBLE:

National Institute of Technology, Andhra Pradesh is the 31st NIT among the chain of NITs started by the Government of India. NIT Andhra Pradesh is established in the state of Andhra Pradesh in the academic year 2015 – 2016.

NIT Andhra Pradesh, Tadepalligudem, invites sealed tenders under two bid system i.e., technical bid and financial bid from reputed agencies/ companies/authorized dealers supplying housekeeping items, based on the eligibility criteria and general terms and conditions mentioned in this document.

REQUIREMENT: The medicines that are to be supplied under rate contract should be from reputed pharmaceutical companies given at ANNEXURE-I.

TERMS & CONDITIONS:

- 1) The bidding agency should be reputed and having PAN, GST registered, if applicable. The firm should be registered with the appropriate registration authority and should be in existence for not less than three years before 30/09/2023. Proof of the same to be submitted.
- 2) The location / address of the bidder as per GST registration certificate should be within 500 kms of distance from NIT Andhra Pradesh.
- 3) The details of companies from which the medicine can be supplied is given at Annexure-I.
- 4) After having a Rate Contract with the selected agency/ agencies, the purchase of medicine items will be made as per requirement on as and when required basis during the period of Rate Contract. The percentage discount quoted by the firm should be valid for a period of One year from the date of award of rate contract. The Agency would be required to accept the part supply order as required from time to time by NIT Andhra Pradesh.
- 5) The Medicine items required is of reputed brand or equivalent as approved by NIT Andhra Pradesh in terms of quality and quantity as mentioned against each item in the tender document.
- 6) The acceptance of tender will solely rest with Director, NIT Andhra Pradesh and may accept or reject the lowest or any other tender as per the eligibility criteria. No reasons will be furnished for acceptance or rejection of any tender. Canvassing in connection with tender is strictly prohibited and any canvassing will lead to make the bid of tenderer as ineligible.
- 7) Incomplete quotation schedule in any form will be rejected.
- 8) Conditional tenders shall not be accepted. This tender is non- transferable. Bid once submitted shall not be allowed for withdrawal.
- 9) Number of corrections and or alterations, if any in the tender must be specifically mentioned. All the corrections and alterations made in the tender must be duly countersigned by the authorized signatory, without which tender will not be considered.

10) No commitment to accept lowest or any tender: NIT Andhra Pradesh shall be under no obligation to accept the lowest or any other quotation received in response to this tender enquiry and shall be at its sole discretion to reject any or all offers without assigning any reason whatsoever.

11) Submission of Tender Offers: Tenders can be submitted either through Post or through Courier or by hand. In the event of tender received after due date and time due to any type of delay including postal delay, NIT Andhra Pradesh will not be responsible for such delay and such tenders will not be considered.

12) The tenders should be submitted sealed envelope and super scribed "Tender for supply of Medicines under Rate Contract at NIT Andhra Pradesh, Tadepalligudem"

13) The supply of Medicines has to be made within a period of 2-3 days from the date of issue of subsequent supply order by NIT Andhra Pradesh as per requirement from time to time. In case firm fails to supply the Medicine items in the specific time, a fine will be imposed and will be deducted from the bill. If the delay exceeds further, the order may be cancelled and security deposit forfeited at the discretion of NIT Andhra Pradesh.

14) In Case the firm fails to supply the items within specified delivery period, the material will be procured from open market and the difference of cost, if any, will be recovered from Security Deposit or from pending bills of defaulting firm. The office may take necessary action for blacklisting such firm, if required.

15) It will be the responsibility of the firm to ensure that the items to be supplied as per the quality and quantity demanded within stipulated time. The material supplied if found to be other than the specified brand and inferior in quality will summarily be rejected. The Institute shall also have the power to purchase the required item from elsewhere and any excess of cost so incurred by the Institute the quotation price together with all charges and expenses incurred towards purchase shall be recovered by the Institute from the successful bidder/firm.

16) The Director NIT Andhra Pradesh reserves the right to reject any or all the tenders without assigning any reason thereof.

17) Incomplete or conditional tenders will not be entertained

18) Vendor should be capable of delivery of items at NIT Andhra Pradesh premises.

19) Tenderer/Bidder should submit the following documents along with their bid.

a) Tenderer should submit the document of Income tax, PAN and GST registration, all other registrations if any.

b) The bidder should enclose the signed and stamped copy of the tender document on each towards acceptance to all the terms and conditions.

c) Qualifying information

d) If the tenderer is an authorized dealer, Authorization Certificate is to be provided.

e) All the firms participating in the tender must submit a list of their partners etc. along with them communication details.

20) The requirement of consumable items may vary and the firm has to supply the items during the period of contract.

21) **Payment:** 100% payment will be released within 30 days after receipt and acceptance of material. No other payment terms including advance payment will be allowed.

22) L1 will be the vendor who has quoted the maximum discount percentage on MRP.

23) No taxes shall be payable by us unless payment of the same is specifically mentioned by the supplier in the quotation and the same is legally leviable.

24) NIT Andhra Pradesh is not bound to procure items from the selected vendor only.

Each tenderer should clearly specify that the tenderer agrees to abide by the conditions of this tender document on their printed letter head indicating here on GST Registration, TIN Number, FAX, Email, Telephone numbers, complete /valid correspondence address etc.,

25) The Tenderer should have minimum turnover of Rs 3 lakh in financial year of 2022-23. The Turnover statement for the above said financial year is required.

26) The successful bidder shall submit security deposit of Rs. 25,000/-. The same will be refunded after successful fulfillment of the agreement made between the institute and successful bidder.

27) All the indents from the institute to successful bidder will be raised through e-mail only from purchase@nitandhra.ac.in to any mail ID as specified in the agreement.

Date:

Place:

Signature & Seal

Qualifying information:

S. No	Details requested by NIT Andhra Pradesh	Details furnished by the firm
1)	Name of the bidder	
2)	Valid correspondence Address, Email, and contact details/Telephone numbers of bidder	
3)	Status of Ownership of the firm	a) Proprietor b) Partnership c) Registered firm d) Unregistered firm e) Body Corporate
4)	Statutory Registrations (Copies May Please be attached)	a) GST: b) PAN: C) VAT: D) Any other
5)	Bank details of the Firm (Copies May Please be attached)	

ANNEXURE-I

List of Reputed Pharmaceutical Companies from which the Medicines should be supplied

Sl. No.	Name of Companies
1	Pfizer
2	Cipla
3	Sun Pharma+(Ranbaxy)
4	Lupin
5	Torrent
6	Glaxo
7	Novarties +(Sandoz)
8	Alkem (All Division)
9	USV
10	Franco India
11	Unique
12	Dr. Reddys +(UCB)
13	Apex
14	Abbott
15	Zydus Cadila
16	Aristo (All Division)
17	Serdia Pharmaceutal
18	IPCA
19	Aventis(Sanofi)
20	Merck
21	Medley
22	Astra zeneica
23	Unichem
24	Glenmark
25	Shreya
26	Blue Cross
27	Wockhard
28	Macleods
29	Wyeth lab.
30	Juggat Pharma.
31	Biochem
32	Fourts
33	Allergan
34	Bayer
35	Modi Mundipharma
36	Raptakos
37	Indchemie
38	German Remedies
39	Mapra
40	Cachet
41	Indoco
42	Cadila Pharma
43	Micro

44	Alembic
45	Ajanta
Sl. No.	Name of Companies
46	Win- Medicare
47	Intas
48	East India
49	Johnson & Johnson
50	MSD
51	Mankind
52	Albert David
53	Wallace
54	Emcure
55	Biological E
56	Panacea Biotec
57	IDPL [Govt. Co.]
58	KarnatakaAntibiotic
59	Hindustan Antibiotic
60	Meyer
61	Biocon
62	Dey's
63	RPG Life Science 65.Aksigen.
64	Organon
65	DWD
66	Biotic
67	Chemo Biological
68	BACFO
69	Foregen
70	Stadmed
71	Bonne Sante
72	Elan
73	MSN
74	FDC
75	AKC
76	Ozone
77	Systopic
78	Delta
79	Pils Pharmaceutical
80	H & H
81	Albert David
82	Friska
83	Dermavision
84	Seagull

85	Neon
86	Walter Bushell
87	Base

88	Ethicon
89	crescent

NOTE:

1. Any other brand (not mentioned in above list) medications also should be provided on requirement bases at standard cost with maximum possible discount.
2. Transportation: Free of cost, FOR NIT-Andhra Pradesh.
3. Quality of Medicines should be high and standardized.
4. The expiry period of supplied medicines should have a minimum, shelf life of 2 years. Exchange of medicines after expiry date should be accepted.
4. The Maximum Discount percentage quoted should be valid throughout the entire Rate Contract period.

Date:

Place:

Signature & Seal

ANNEXURE-II
PRICE BID/COMMERCIAL BID

To
The Director
National Institute of Technology Andhra Pradesh
Tadepalligudem-534101, West Godavari District.

I / We offer to stock the branded medicines/drugs of well reputed companies as prescribed by the Medical Officer of the Institute and dispense the same to the Dispensary/Health Center of NIT Andhra Pradesh at the rates in percentage given below:-

Classification of Drugs	Discount Offered in % on the M.R.P. of the Drug.(in Figures and Words)
All Drugs/medicines	_____ %

I/We undertake to keep the above quoted rate of discount on the printed Maximum Retail Price on all items stocked and dispensed valid till the duration of this contract/extension of contract. No other taxes or charges, including GST, shall be levied on the uniform discount quoted above by me/us.

2. I/We also undertake that the medicines/ drugs shall be stocked as per the indent placed by NIT Andhra Pradesh and dispensed as per the contract/extension of contract and no "Substitute Medicines/Drugs" will be stocked/ dispensed.

Yours faithfully,

Date:

Signature & Seal:

Name of the Firm:

Address of the Firm:

Contact no & Email Id: